

**PPRN Steering Group**  
**Wednesday 10<sup>th</sup> May 2006 10.00 – 12.30**  
**Yelf's Hotel, Isle of Wight Council**

**Minutes**

**1. Present**

Susannah Todd Southampton CC	Phil Rayner Fareham BC
Sue Sylvester Hampshire CC	Julie Petty Gosport BC
Rob Chambers East Hants DC	Carol Blackwell Basingstoke BC
Nicola Campbell Rushmoor BC	Andy Rudd Havant BC
Jacky Adams Winchester CC	Roger Smith Test Valley BC
Jane Terry Hart DC	Sarah McLaren Hart DC
Dottie Dabrowska New Forest BC	Ian Lacey IWC
Heidi Marshall IWC	Brigitte Hawkins IWC
Vicki Brading IWC	

**2. Apologies**

None received

**3. Minutes of Meeting held at East Hants District Council 20<sup>th</sup> January**

Noted

**4. Performance Indicator; Hampshire Data Share**

Phil, Dottie and Julie had a meeting two weeks ago at Fareham. There are two proposals;

*Short-term* - Collection of BVPP data to compile a spreadsheet of comparative data for sharing end of June 06'

*Long-term* - investigation has taken place into a basic online form to submit data quarterly

- online spreadsheet holding data to be available on a website (secure environment)
- Phil to look into hosting this website
- Possibility of data beyond BVPP to be included, namely LAA,LPSA, CPA 'Bucket of indicators'
- Possible funding sources for site (i) Hampshire & IW Group Fund (ii) Improvement Partnership Grant

*Concerns;*

Duplication of 'Hampshire Observatory?'

Limited Value unless more than 6 Authorities join

Figures provided would be un-audited

*Actions;*

Sue to discuss Hampshire data collection via EDC System with Graham Smith (Audit Commission) at SECPIG Meeting

Hampshire to join Phil, Julie, Dottie in looking into project; email update to be circulated before next meeting

*Item to re-appear on next Agenda*

**5. Use of Resources/ Value for Money Self-assessment**

Fareham collated data from some Authorities, producing a league table (1st New Forest, 2<sup>nd</sup> Fareham). Uncertainty of the value of this exercise.

Hart request for support and document sharing. Basingstoke BC have used PWC as consultants and their VFM report is available on the website (N.B all other Members conduct in-house).

Group decision to undertake information share. On this basis, next meeting to incorporate **Value for Money Workshop** (am).

East Riding of Yorkshire and Worcestershire CC both scored 4 for Value for Money. ERoY Council hosting seminar 16<sup>th</sup> June. Worcestershire has information on its website.

**6. Workshop Progress**

Agreed to take this forward through a share of best practice across the three priority areas. Volunteers to conduct this as follows;

Performance Management (Member Engagement)- Dottie and Rob

Service Planning- Phil, Andy and Jacky

Target Setting- Isle of Wight Council, Sue, Julie

IWC to host **Target Setting Workshop** (est. Autumn), covering both general target setting for PI's and around Priorities.

IWC to share Service Plan, team Plan and PDR's.

Issues raised about PI data quality. Audit Commission to visit Susannah re. Southampton's progress on document 'Improving Info to Support Decision Making; standards for Better Quality Data'.

**7. Joint Procurement BVPI general survey- update from Jane**

9 authorities interested in joining so far (all District)

Consultants approached; Mori, ADA, Miller Associates, BMG Research

Economies of scale offered according to (i) number of authorities (ii) specification

Mori key contender (3k discount if 6+ involved, totalling 6k. Unsure if analysis included)

*Actions;*

Board Specification to be drawn up for approval by interested Councils and then sent for quote

**8. BVPI Consultation**

Nil to discuss

**9. Driving Improvement- Proposed New Performance Framework**

Phil questions value of proposals when Audit Commission and CPA are more valuable at the present time.

*Action;*

Monitor consultation document

*New Development; Introduced by Jacky*

‘Results Based Accountability’ approach (links performance to outcomes/ community focus) is a ‘recommended read’

Winchester CC offer training sessions

Jacky to present introduction to it at next meeting/ circulate a summary

Possibility it may be included in IWC **Target Setting Workshop**

## **10. IWC CorVu Presentation- Sharing of the Project**

Handout of PowerPoint provided

*Comparative Performance Management Systems;*

Covalent used by Winchester

QPRS Scorecard used by Fareham

All others use in-house excel based systems

## **11. Spin Update from Julie**

*Audit Commission update*

EDC is being developed – to improve the navigation and support the audit process eg behind the scenes audit checks. Auditors will be inputting non BVPI data too eg HIP returns to enable conclusion to be drawn from the data (in time for the overall judgement).

The Commission have also been developing Audit Tools – for the selected list of 19 PIs which will be audited. No PI Reference guide will be produced. These tools will be available during/just after audit. Nineteen PIs will be audited – the list is not available in advance although some auditors may have already shared it with councils.

*East Sussex in Figures*

This data observatory was demonstrated. Data can be ‘sliced and diced’ in a variety of ways

*BVPI User Satisfaction Survey*

Guidance will be provided re what you can delete from the survey wording. The surveys will not probably be conducted in the same way again – but there will still be surveys. The Audit Commission is appointing a permanent researcher/analyst to deal with surveys. The Audit Commission will be analysing the data in a variety of ways although the details have not yet been decided.

## **12. Next meeting to be held by Gosport, mid-end September**